

Cheltenham and Gloucester Sling Library Risk Assessment – updated July 2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action? When is the action needed by?	Done?
COVID spread	Anyone, particular older or more vulnerable people, are at risk of serious illness if they catch COVID.	Reduce numbers by offering prebooking with sufficient time between sessions to exit before others arrive. Maintain social distancing where possible. Wear a mask if closer contact is needed for safety or instruction purposes. Use toilets singly as per Church Risk assessment. Clean after use.	Encourage all attendees to complete an LFT before attending. No-one should attend if they have symptoms of COVID or if they have been told to self-isolate as a close contact of someone who have COVID.	Sling Library Volunteers and participants before and during attendance.	
Objects in walkways or stored up high	Parent/child may be harmed by falling over an object or pulling an item down on themselves.	Check the area and ensure all walkways clear and any stored items are secure and out of children's reach.	Report to Church Hall admin any items stored which may remain unstable and need to be moved/removed.	Sling Library Volunteers at start of each session.	
Fire outbreak	Any visitors attending may be affected should a fire break out.	Use all electrical items safely, ensure exit routes are clear and follow fire evacuation procedures.	All in place.	Sling Library volunteers to refer to Church Hall Risk Assessment for evacuation.	
Hot water from kettle	Anyone, in particular children may be burned by hot water.	Keep kettle and flex at back of kitchen surface away from children's reach. Do not allow any children in kitchen or any chairs to be pulled up to the hatch to climb up on.	All in place.	Sling Library Volunteers at start of each session.	
Falls from sling or carrier	Parents using a sling for the first time may lose their grip or not have a secure hold of child and sling.	Sling Library volunteer will observe parent using sling closely at all times and move round to always be close to baby in case their support is needed.	Ensure sessions are not too busy and parents get enough direct supervision when first trying out slings or carriers, especially back carries.	Sling Library Volunteers during the session.	